

REVELATION CHURCH

FOODBANK OUTREACH & VOLUNTEER COORDINATOR

14 hours per week

Salary: £9600 pa pro rata (£24,000 pa FTE)

Permanent Contract

Background

Chalk Farm Foodbank is a well-established foodbank operating in the Chalk Farm and Kentish Town areas of north London. It was set up by Revelation Church, London in 2012 as one of the church's ministries to the local community. The foodbank plays a key role in the fulfilment of the church's vision to share the love of Christ with the surrounding community. It welcomes people from all backgrounds and aims to provide a safe and welcoming environment where clients can have a hot drink and chat to volunteers. Our volunteers are known for their willingness to provide a listening ear and offer prayer to those who ask for it. We want the foodbank to become a place of transformation where spiritual needs are met as well as helping people out of food poverty and the underlying issues that lead to it.

We are in an exciting season where we now have the opportunity to expand our activities and develop a range of initiatives to share the gospel message as we seek to reduce poverty and serve our local area. We are a Christian organisation, and our Christian identity is fundamental to our mission and ministry. For that reason, it is important to us that our key leaders (such as this role) are committed Christians who are able to offer spiritual as well as practical help.

Role summary

We would like to employ a part-time Foodbank Outreach & Volunteer Co-ordinator who is passionate about sharing the good news of Jesus Christ. We are looking to recruit someone to assist in running the weekly foodbank and share the love of Christ through actions and words. This will include recruiting, training and developing teams of volunteers (both Christian and non-Christian) to help run the foodbank and other initiatives which will complement the foodbank. For example - we would like to host and run courses which will help people to explore the Christian faith; offer bible studies for non-Christians who are interested in the gospel but not feel confident to attend a church, partner with the local Christians Against Poverty debt centre to bring people out of debt, run job clubs, organise 'Eat Well Spend Less' sessions and partner with other local churches and Christian organisations to care for those who are on the margins of society.

Key Responsibilities

- 1. To be proactive in sharing the love of Christ in a variety of ways.** This will be worked out through helping to run the foodbank, other mercy ministry projects and bible-based activities
- 2. To recruit and retain volunteers.** The Foodbank Outreach & Volunteer Co-ordinator will be required to recruit and retain volunteers for the foodbank and other outreach projects.
- 3. To train new and existing volunteers.** The Foodbank Outreach & Volunteer Co-ordinator will be responsible for researching, developing and delivering targeted training for volunteers. The aim will be to:
 - Train volunteers (those who have a Christian faith) in best practice with regard to praying with clients, offering bible-based advice and signposting people to local churches, Alpha courses and other appropriate Christian agencies where appropriate.
 - Create a team who are competent in signposting clients to other agencies that can help
 - Ensure that the Foodbank is a safe space for all clients and volunteers, that safeguarding procedures are understood and implemented, and client confidentiality is respected

4. **To support volunteers.** The Foodbank Outreach & Volunteer Co-ordinator will care for volunteers and work to create a skilled, empowered and well supported volunteer base. They will help volunteers to feel valued as part of the team and informed about relevant updates, policies and practices
5. **To organise volunteer rotas.** The Foodbank Outreach & Volunteer Co-ordinator will ensure that volunteers are in place for each Foodbank session and flag up any shortages with the Foodbank Manager and do some admin tasks related to supporting the volunteers in their roles
6. **To provide additional cover in leading Foodbank sessions.** The Foodbank Outreach & Volunteer Co-ordinator will support the Foodbank Manager in running the Foodbank sessions as required e.g. when the Foodbank Manager is at the other site or on annual leave. This will include leading the team prayer meeting before sessions.

Key skills and character

- Evidence of a passion for the poor and evangelism
- An ability and desire to explain the Good News in a clear, relevant and natural way
- Able to promote the work of the Foodbank within your church
- Clear communication skills (verbal and written)
- A 'people' person
- A self-starter able to work on own initiative
- Experience of managing volunteers
- Experience in training people
- Good team player
- Strong organisational skills
- Computer literate with Microsoft Office packages (e.g. Word, email) and using websites / apps e.g. the Assemble volunteer management app / software to match volunteer gaps with volunteers' skills and availability.

Christian commitment

- Have a genuine, personal Christian faith
- Must be able to give both verbal assent to and practical demonstration of aligning with Revelation Church's vision and values (<https://www.revelationchurch.org.uk/vision-and-values>)
- Must be able to actively take part in prayer times, whether in foodbanks sessions, individually or corporately, as an expression of their own personal faith
- Be able to join the weekly staff meetings which include praying together, team-building and social events

Hours of work

Thursday mornings (required) and Tuesday morning (preferred). Your other hours are flexible and can be worked out with your line manager

Salary: £9600 per annum

- Permanent Contract
- Reports to Adrienne McPherson (Foodbank Manager)

Holidays

13 days per annum

Occupational Requirement

This role has an Occupational Requirement to be a Christian, as permitted under Schedule 9, Part 1, of the Equality Act 2010.

Start date: July 2022

To apply for the post

Closing date: Applications close on Monday 20th June at 5pm. Interviews for the role will be from the week commencing 27th June.

Please send an up-to-date CV and cover letter (giving addresses of two referees – one personal and one professional) via email to adrienne@chalkfarm.foodbank.org.uk

For any further information about the role please do not hesitate to contact Adrienne McPherson on 07445 693763 or email adrienne@chalkfarm.foodbank.org.uk